

**P.G. & RESEARCH DEPARTMENT OF SOCIAL WORK
SACRED HEART COLLEGE (AUTONOMOUS),
TIRUPATTUR, VELLORE DIST – 635601**

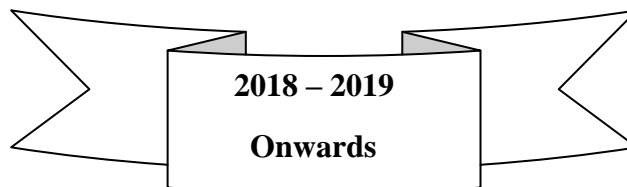
www.shcpt.edu / www.dswshc.org

Affiliated to Thiruvalluvar University

Accredited by NAAC (3rd Cycle) with 'A' Grade (3.43)



M.PHIL – ACADEMIC CATALOGUE



ELIGIBILITY FOR ADMISSION

Research Degree: The department offers Research Degrees M. Phil and Ph. D programme as per the university norms.

M. Phil. Degree in Social Work: To cater to the needs of the candidates who are interested in doing their research degree full time or part time in Master of Philosophy in social work was introduced. The university has given permission to admit a maximum of 24 candidates for this course and based on the availability of the research guides for M. Phil. Course the candidates are admitted. Any MSW graduate is eligible for M. Phil Course

ELIGIBILITY CRITERIA FOR ADMISSION

Master's Degree in Social Work (any specialization) with a minimum of 50% marks. The basis of selection shall be the marks secured in the entrance examination conducted by Sacred Heart College and Selection Interview.

SELECTION PROCESS

Process	Particulars
Entrance Test	Analytical Skills, and Subject Knowledge
Personal interview	Personal interview for each candidate by an expert panel

Ph.D. Programme: Those who would like to go for higher degree in research the department offers the doctoral programme. Based on the availability of the research guide the scholars are admitted for the Ph. D. Programme as per the norms of the university. M.Phil students are encouraged to do Ph.D based on the availability of the research guides.

DURATION OF THE COURSE

The course of study shall be for duration of ONE academic year with TWO semesters. The first semester consists of three theory papers and Field Work Practicum for 30 days. In the second semester, a research study has to be carried out and a dissertation has to be submitted.

ATTENDANCE

A candidate will be permitted to appear for the examination only if he/she secures not less than 75% of attendance in each subject during the semester.

SCHEME OF EXAMINATION

All the course (Theory papers/Field work/Dissertation) comprises of internal and external examination. The examination for the papers shall be divided into two seasonal tests and one

end-semester examination. Internal marks consists of 40 marks and end-semester examination consists of 60 marks (Total 100 marks for each paper).

FIELD WORK PRACTICUM

The candidate will be placed for 30 days (inclusive of Sundays) under the supervision of the field work supervisor. The candidate will use the Social Work theories and skills to demonstrate intervention (Intervention is a compulsory component). The selection of field for practicum need not be based on any specializations.

Internal:

Pre-practicum presentation: 10 Marks

Assessment by Supervisor: 30 Marks

External:

Record Quality: 20 Marks

Viva-Voce: 40 Marks

Viva Voce will be conducted by an external examiner along with the supervisor within the department.

EVALUATION CRITERIA

Continuous Internal Assessment - Total: 40 Marks

CIA : 20 Marks

Assignment : 5 Marks

Participation/ Paper presentation in workshops and conferences: 5 Marks

Participatory Learning : 10 Marks

For participatory learning, one activity per subject will be selected from the following;

1. Taking sessions/trainings in campus and outside campus
2. Activities within /outside campus
3. Developing a training/learning module
4. Undertaking Mini Research
5. Writing a grant seeking proposal
6. Organizing workshop and conferences
7. Book reviews

SEMESTER END EXAMINATIONS

Written examination will take place for three papers in the first semester. Viva Voce will be conducted for the Field Work.

QUESTION PAPER PATTERN

Semester End Examination

Duration of Exam: **3 Hrs**

Max. Marks: **60**

SECTION - A

Answer **Any Eight** questions. Each question carries 2 marks. Each answer is limited to 50 words. (8X2 =16 Marks)

Type of Questions: Knowledge Oriented

1 to 10 Questions.

SECTION – B:

Answer **ALL** (Five) questions. Each question carries 4 marks. Each answer is limited to 300 words. (5X4=20 Marks)

Type of Questions: Understanding oriented

11. (A.) or (B)

12. (A.) or (B)

13. (A.) or (B)

14. (A.) or (B)

15. (A.) or (B)

SECTION – C:

Answer any **THREE** questions. Each question carries 8 marks. Each answer is limited to 800 words. (3X8 = 24 Marks)

Type of Questions: Application Oriented

16 to 18 questions.

COURSE REQUIREMENTS

Every research scholar will publish one paper in a ISSN/UGC approved journal before the submission of the research thesis.

M.Phil Course in Social Work (Restructured) – 2018- 2019 Onwards

SEMESTER I							
Code	Title of the subject	Contact Hrs	Credit	E-hrs	CA	SE	Total
SWR107	Research Methodology for Social Work	60	4	3	40	60	100
SWR108	Social Work Theories and Practice	60	4	3	40	60	100
SWR109	Guide Paper	-	4	3	40	60	100
SWR110	Field Practicum	30 Days	6	Viva/ Report	40	60	400
SEMESTER TOTAL			18				400
SEMESTER II							
SWRD01	Research Project	-	12	Viva/ Report	40	60	100
	Publication of one Article in an ISSN/UGC Approved Journal	-	-	Required for Submission of Research Thesis			
SEMESTER TOTAL			12				100
Total			18+12=30				500

FIRST SEMESTER

PAPER I: RESEARCH METHODOLOGY FOR SOCIAL WORK

CODE:SWR107

Learning Objectives

1. To provide the students with knowledge of social work research methodology and statistics to conceptualize and execute a research study relevant in the discipline of social work
2. To equip the students with the necessary skills in applying research and statistical methods in social work research and practice.

Unit-1: Concept of Social Work Research

Concept of Social Work Research. Definitions, Process and Ethics. Social Work research in India and Abroad. Types of Social Work Research – Mixed Method Research and Interdisciplinary researches. Elements of research. Variables - relation and association. Hypotheses: Concept, Types and testing. Use of theories and models in research – Conceptualization and Operationalization. Developing Theoretic Framework for research. Inductive and Deductive Reasoning. Quality aspects of Research Work - Plagiarism, Bibliography/Referencing (APA/MLA/Anderson et al. Model) and Footnote.

Unit-2: Research Designs and Sampling Techniques

Descriptive designs - Survey, Exploratory – non experimental, diagnostic and evaluative research. Quasi experimental and Experimental designs. Participatory and action research. Types of data collection: Primary and secondary. Interviews, questionnaires. Steps in preparing research tools. Issues of validation and reliability, Sampling: Probability and Non probability samples - Universe, population and Sampling. Sampling error.

Qualitative Research: Objectives, theories, principles, application in social work, types and process. Approaches: Ethnography, Ethology, Phenomenology, Field Research and Grounded Theory. Methods: Participant Observation, Focus Group Discussion, Direct Observation, Unstructured Interviewing, In-depth interviewing, Participatory Rural Appraisal and Case Studies. Scales: Rating Scales, Attitude Scales – Likert, Thurstone and Guttman.

Unit-3: Use of Statistics in Research

Use of statistics in social work research, Measures of Central Tendency: Nominal, ordinal, Interval and Ratio. Variance, dispersion and Normal Distribution. Descriptive: Mean, Median, standard Deviation, Range and inferential statistics in Research: One sample t-test, Independent Sample t-test, Paired Sample t-test, One Way and Two way ANOVA, ANCOVA, MANOVA, Discriminate Analysis, Factor Analysis, Path Analysis, Correlation and Regression – Simple and multiple linear regression. Parametric and Non parametric tests. Interpretation and analysis of statistical tests.

Unit-4: Application of Software in Research

SPSS: Application of Statistical Package for Social Science for Quantitative Data Analysis - Data scrutiny, recoding, computing, tabulation and presentation of data. Using diagrams in research. **NVivo:** Application of NVivo for Qualitative Data Analysis - Use of Nodes, Audio recording, interview notes, video recording, posters, story writing, conceptual mapping for theory building and report.

Unit-5: Research Outcome and Applications

Theory building, model creation, module development and policy brief. Writing conceptual and empirical papers. Purpose and guidelines for academic writing and publication. Reporting format for research and articles.

Reference Books:

1. Alston and Bowles (2003). Research for social workers, An introduction to methods, Rawat publications
2. B.N. Ghosh (1992). Scientific method and social research, Sterling publishers,
3. Babbie and Rubin (2000). Research methods for social work, Brooks and Cole publishing company.
4. Bryman, A. (1999). Qualitative research. London [u.a.: SAGE.
5. D.K.Laldas(2005), Designs for social research, Rawat publishers.
6. D'cruz and Jones, (2006) Social work research – Ethical and political contexts. Sage publishers.
7. Davies, M. (2007). Doing a successful research project: Using qualitative or quantitative methods. Basingstoke [England: Palgrave Macmillan.
8. Denzin, N. (2005). The SAGE handbook of qualitative research (3rd ed.). Thousand Oaks: Sage Publications.
9. Glaser, B., & Strauss, A. (1967). The discovery of grounded theory: Strategies for qualitative research. Chicago: Aldine Pub.
10. Grosof and Sardy, (1985) A Research primer for the Social and behavioral sciences, Academic Press Inc.
11. Laldas. Bhaskaran Ed, (2008) Research methods for social work, Rawat Publishers,
12. Marshall, C., & Rossman, G. (1989). Designing qualitative research. Newbury Park, Calif.: Sage Publications.
13. Monette, Sullivan, Dejong , (1990) Applied social research- Tool for human services, Holt, Rinehart and Winston, Inc
14. Norman A. Polansky (ed) 1975 Social work research – Methods for the helping professions, The University of Chicago Press.
15. Shaw and Gould, (2001) Qualitative research in social work, Sage publishers,
16. Teresa Morris, (2006) Social work research methods, four alternative paradigms, Sage publications.
17. The sage dictionary of social science methods, Edited by Victor Jupp, Publishers 2006.
18. Wilkinson and Bhandarkar, (1983) Methods and techniques of social research, Himalaya publishing house.
19. Willam, Unran, Grinell, (1998) Social work research. F.E. Peacock publishers.

Learning Outcome

1. Provide the students with advance theoretical knowledge, theoretical perspectives in the discipline of social work
2. Facilitate opportunities for the students to articulate personal and professional values and equip with skills required for practice trans-disciplinary and international settings

UNIT I: Social Work – Concept, Principles, Ethics and Values in Professional Social Work, Social Realities and Responsibilities of Professional Social Work. Professional Social Work Associations.

Ideological and Theoretical Perspectives in Social Work:

Ideologies: Existentialism, Eclecticism, Humanitarianism, Welfarism, Socialism, Democracy, Marxism, Gandhianism, Feminism, Environmentalism, Philanthropy, Human rights, equality, equity and social justice, post-modernism.

Theoretical Perspectives:

Clinical perspectives: Psychodynamic approach (Hollis and Woods), Behavioural Approach (Fisher and Gochros). Crisis intervention (Naomi Golan) Task centered approach (Reid and Epstein). **Developmental Perspectives:** Anti-discriminatory practices (Thompson), radical and Marxist approach (Corrigan and Leonard). Feminist social work (Dominelli) Empowerment and advocacy approached (Barbara Solomon), Rights based approaches. **Systems Perspectives:** Basic concepts, integrated/Generalist/ Systems theory application in Social Work (Pincus and Minahan), Ecological systems theory: the life model networking and social support systems, Indigenous Models.

UNIT II: Methods and Skills in Social Work Practice:

Methods: Primary Methods – Case Work, Group Work and Community Organization and Secondary Methods – Social Action, Social Welfare Administration and Social Work Research.

Skills: Critical thinking, policy analysis, needs assessment, research skills, networking and collaboration, communication, cultural competencies, counselling and training, project writing and fund raising, program planning, implementation and evaluation, reporting and documentation and use of ICT.

UNIT III: Fields of Social Work: Application of social work in different settings: Industrial settings, Correctional settings, Medical and Psychiatric settings, Rural, urban and tribal development settings, environment promotion, School social work, Family and Child welfare, Working with elders, Youth welfare, Women welfare and Welfare of the Persons with Disabilities.

Models of Social Work Interventions: Problem solving/Remedial, Crisis intervention, Therapeutic model and Development model. Issue based interventions in Social work – Migration, Addiction, women trafficking, environment degradation and gender issues. Social entrepreneurship.

UNIT IV: Emerging Trends in Social Work: Social planning and Social development: Concept, Importance, Traditional Social Work, Voluntary Social Work. Social Audit, social entrepreneurship, Corporate Social Responsibilities, Institutional Social Responsibilities, Institution Building, Evidence Based Social Work practice, Technology in Social Work
International Social Work: International Association for Social Work Practice, International and transnational practice models, global agenda for social work, global competencies and international social welfare policies. Sustainable Development Goals and Social Work.

UNIT V: Contributions of National and International Agencies: Development Planning in India - programmes/Institutions/Schemes of State and Central: poverty alleviation, children, women, youth and aged. International Social Work Organizations: UN Agencies - UNICEF, UNHCR, UNFPA. Govt. and Non Govt. Agencies: DFID. Action Aid, World Vision, Restless Development International and Amnesty International.

REFERENCE:

1. Bradford S W & Others (1988): Techniques and Guidelines for social work practice. Allyn and Bacon Inc., Massachusetts.
 2. Briscoe C and Thomas D.N (1977) community work: Learning and Supervision, George Allen and Unwin Ltd., London.
 3. Butrym Z T (1979) The Nature of Social work. The MacMillan Press Ltd., London.
 4. Clark H I (1947) Principles and practices of social work. D Appleton century-crofts Inc. New York.
 5. Donald B and others (1975) Contemporary Social Work. McGraw Hill Book Company, New York.
 6. Fink A.E (1971) The Field of social work. Holt Rinehart and Winston, Inc., New York.
 7. Friedlander W A (1958) Introduction to Social Work, Prentice Hall Inc, New Jersey.
 8. Friedlander W A (1961) Introduction to Social Welfare, Prentice Hall Inc, New Jersey.
 9. Gangrade K D (1986) Social Work and Development, Northern Book Centre, New Delhi-2.
 10. Goel and Jain (1988) Social Welfare Administration, Northern Book center, New Delhi.
 11. Goldberg (1972) Social Work in General Practice, George Allen and Unwin Ltd, London. 12. Gore M S (1965) Social Work and Social Work Education, National Printing House, New Delhi. Govt. of India: Indian Constitution.
 12. Guens (1965) Careers in Social Work, The Bodley Head Ltd., London.
 13. Herand B J (1970) Sociology and Social Work (Perspectives and Problems) Pergamon press ltd, Oxford.
 14. Jacob K K (1994) Social Work Education in India, Himanshu Publications, Delhi.
 15. Johnson L C (1986) Social Work Practice Generalist Approach, Allen and Bacon Inc., London.
 16. Krammer R M and Specht H (1975): Readings in Community Organization Practice, Prentice Hall, New Jersey.
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Syllabus for this paper will be prepared by Research guide based on the broader interest of the scholar. The paper will have five units.

FIELD PRACTICUM**SEMESTER – I CODE:SWR110**

Learning Outcome: *The students will...*

- Gain experience in a social work field by being in an open or closed setting
- Understand the techniques and approaches adopted by the organization
- Apply the knowledge gained, in the field of social work

During the I Semester the M.Phil Scholars go for one month field placement training preferably in their respective field of Interest. The students are placed in villages or hospitals or schools or NGOs or government offices or counseling centers or welfare organizations or service organization or industries during the summer holidays according to their Career Interest.

The students get hands on experience of the day –to- day functioning of the agency. They assist the agency in their routine functions of the organization and participate in all the professional activities. It provides them an opportunity to link theory with practice.

The students are encouraged to make mini research studies, analyse data and present their findings. The students also undertake any assignments given to them by the agency; they may also undertake any research for the organization.

During the placement the students are expected to learn about the vision, mission, philosophy, administration, strategies, program, activities, and achievements and also involve with the activities of the organization to whatever extent possible.

Students should get daily activity sheets signed by the concerned persons in the organizations. They have to write daily records of their learning and submit to the department once they complete their field placement. Successful completion is certified by the department and communicated to the Controller of Examination.

The CA marks are awarded by the supervisor out of 40 marks for the quality, regularity, initiatives, leadership, participation and team work.

At the end of the semester Viva Voce is conducted by an external examiner and mark are awarded out of 60 and has six credits.

SECOND SEMESTER

DISSERTATION WORK:

Dissertation provides an opportunity for the scholars to collect data in field, under the guidance of a faculty supervisor and to familiarize themselves with the methods of research. In the second semester the students should select a research problem in the selected field of social work and finalize their research design with faculty supervisor. The dissertation shall be submitted along with the plagiarism report before appearing for research Viva Voce. The acceptable ratio between plagiarism and originality should be at least 30:70.

VIVA VOCE:

A viva-voce examination of the dissertation will be conducted by an external examiner along with the guide for the final award of the degree.

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